

Regarding the grade confirmation and inquiry for Specialized Courses of ISI.

You can see grades for specialized courses of ISI on Campusmate, a page for “Grade Review”.

When the grades for the courses you have registered are uploaded on Campusmate, the notice regarding the uploaded grades will be sent to the email address that is registered on the system.

For the courses that you are noticed by the email, you can always see the grades. However, if you have any inquiry about the grade, you have to contact the faculty members during the set period below.

Moreover, **you can only request change-of-grade when you have clear reasons to disagree with the grades.**

Requests such as the one asking to just re-evaluate, related to financial issues, or being precatory will not be accepted.

[Example of the acceptable request]

- When the wrong grade is registered mistakenly.
- When the faculty member made mistake of the grading.
- When the grade is not clearly based on the evaluation index written on the syllabus or mentioned during the class.

[Example of the unacceptable request]

- When the request is included personal issues (such as “It will affect my graduation or going up grade)
- When the request is to complain about grades of other students (such as “My friend’s grade is B then why is mine C?”)
- When the request does not have clear reasoning and it is just asking for the reason for the outcome (such as “I think I did great but why is my grade C?”)

The period for grade confirmation and inquiry:
March 3rd (Wed) ~ March 9th (Tue)

*Only the change-of-grade request which faculty members give to the office of ISI, Student Affairs Section will be accepted during the set period. Other than that will not be accepted.