

## Regarding Reinstatement Procedures

### 1. Documents to be submitted

- (1) Application for reinstatement (prescribed form)

### 2. Instructions for filling out

- (1) The name of the applicant, the guarantor and the tutor must be signed by themselves.

- (2) Date of Reinstatement:

If you return to school in Spring semester: April 1st.

If you return to school in Autumn semester: October 1st.

Fill in the period of Leave of Absence as granted by university.

- (3) The reason should be filled in only in the case that the student returns to school in the middle of a period of Leave of Absence.

- (4) Interview with a tutor or other faculty member.

### 3. Submission

- (1) Submission deadlines: First semester (from 1 April): by late January of the previous semester  
Second semester (from 1 October): by early August of previous semester
- (2) Submission address: Student Affairs Department, ISI Office

### 4. Other

Recipients of JASSO scholarships should contact the Student Affairs Department, Student Support Division, Financial Support Section. (Center Building 1, 2nd Floor, 092-802-5931)